

## O'Fallon Township High School District #203 REGISTRATION

OTHS Registration is mandatory for all students and will be held online for all grade levels including in-coming feeder school students starting June 21-August 3rd. Only families that require an affidavit to prove residency or need access to a computer will register in person Wednesday, July 27 from 12-7 or Wednesday, August 3rd from 7:30-2:30 on the Smiley campus. Contact Twana Dollison at [dollisont@oths.us](mailto:dollisont@oths.us) with any questions.

Skyward login and password information for feeder school freshman families will be mailed by June 21st. If you have a current upperclassman, please use that login information to register your incoming freshman.

Use your Skyward login and password to register your student online. If you don't have that information, contact the computer department at [computerdepartment@oths.us](mailto:computerdepartment@oths.us) or the Smiley main campus at (618-632-3507).

Additionally, two proofs of residency are required. To assist you, the list of approved residency documents is provided below. Also, freshmen are required to attach a copy of a state issued birth certificate. If you are unable to scan and attach that document or others through skyward, email the material as an attachment to the appropriate grade level email address [freshmen@oths.us](mailto:freshmen@oths.us) , [sophomore@oths.us](mailto:sophomore@oths.us) , [Junior@oths.us](mailto:Junior@oths.us) , [Senior@oths.us](mailto:Senior@oths.us) .

### Provide 2 Proofs of Residency:

(One current document from both column A and column B is required)	
Column A	Column B
You must have one document from column A	You must have one document from column B
Current Lease or Mortgage (must be current and cover the academic year)  Note: If you have a "rollover" lease, your landlord must provide, on legal letterhead, a typed, signed, and dated letter confirming your residence for the upcoming school year. The letter must contain the landlord's name and current phone number.	Utility Bill – this can be water, cable, gas, or phone  The utility bill must prove services are being provided to the address listed on the document from Column A. As a result, items that do NOT count are credit cards, cell phones, checking accounts, etc.
Home/Rental Insurance (must be current)	NOTE: A voter registration card will not be accepted as a proof of residency.
Property tax bill/receipt	

**Medical Forms:** All physicals and medical forms should be submitted via email as attachments to [nursemilburn@oths.us](mailto:nursemilburn@oths.us) or [Nursesmiley@oths.us](mailto:Nursesmiley@oths.us) . Visit the Nurse web page on the OTHS website for additional medical requirements and forms.

Incoming Freshmen:

- State of Illinois Physical (Sports physicals do NOT count for this requirement)
- Immunization Record (Complete and up to date)
- Dental Examination Record

New Students:

- Illinois Eye Exam or Eye Exam Waiver
- State of Illinois Physical (Sports physicals do NOT count for this requirement)

All Seniors:

- 2nd of the Meningitis Vaccine (MCV)

**Federal Income Eligibility Forms:** Free and reduced lunch forms for the 2022-2023 school year will be available online and on the Smiley campus after July 2, 2022.

**Walk-Through Dates and Times:** Both Smiley and Milburn campuses will open August 3<sup>rd</sup> – August 9<sup>th</sup> for Walk-Throughs. Families may tour the buildings, pay fees, purchase parking passes, and check out electronic devices.

Wednesday, Aug. 3<sup>rd</sup> - 7:30am – 2:30pm

Monday, Aug. 8<sup>th</sup> – 12:00pm-7:00pm

Thursday, Aug. 4<sup>th</sup> – 12:00pm – 7:00pm

Tuesday, Aug. 9<sup>th</sup> – 7:30am – 2:30pm

Friday, Aug. 5<sup>th</sup> - 7:30am – 2:30pm

ID Picture (Security booth)

Check out Electronic Devices (Computer Department)

**OTHS Student Fees**

Registration/Books/Technology Fee (\$175.00 - Pay-Online/Superintendents office at Smiley/ Main office at Milburn)

Athletic Participation (\$150.00/sport)

Marching Band/Show Choir-Participation (\$150.00/activity)

Extracurricular Participation Maximum (\$300.00/student)

Parking Passes (\$100.00 Students must have a zero balance to purchase a pass in the Smiley attendance office)